

CSBG Application Information FY18-19

**Commodity Supplemental Food Program (CSFP) Community Services
Early Head Start & Head Start Health- Immunization and Community Health Worker
Housing Mobile Produce Pantry RYDE Transit Senior Centers
Senior Volunteer Program WIC**

1 Describe the identified gaps in services and how were they identified. Please review the strategic plan for guidance. Also include other sources to support this need such as research, survey or reports that may be program specific. Ask why is this needed?

2 How does the agency plan to link with other partners to address these gaps? Who is going to help you address this gap?

3 How did or will these services impact those identified gaps? Hint- build capacity for Mid to provide service or increase a resource with in the community, or

1. Individuals and Families with low-income are stable and achieve economic security.
2. Communities where people with low-income live are healthy and offer economic opportunity.
3. People with low incomes are engaged and active in building opportunities in communities. (civic engagement, leadership role for people with low-income)

4 Please provide examples of partners involved in these efforts. Include charitable, faith based, and/or community based organizations if possible.

5 With these identified gaps and linkages, will the agency change any specific programs for FY2019 (October 1, 2018- September 30, 2019)?

6 How does the agency ensure that the funding is coordinated and linked back to identified needs in the community it serves? Provide examples.

7 Explain how coordination provides employment and training services in your area. How do the partners avoid duplication of services?

8 Describe how this coordination includes faith-based organizations, charitable groups and community organizations. If your involvement with these organizations do not relate to coordination, then please explain how these partnerships help the agency.

9 Describe how your agency addresses the needs of youth in low-income areas- if applicable.

10 How do you measure effectiveness of programs? (How do you know the program you provide is addressing the issue you are trying to address?- what has changed? If you do not collect information on effectiveness you may be reporting under services only and not as

outcomes. If you do examples may include surveys, assessment results with before and after measures, interviews....)

11 Briefly describe how your agency ensures all programs fully implement the ROMA cycle in program planning, management and evaluation? Respond to the questions listed below:

- 1) Did you use an assessment to identify your program need to be addressed? Again check with strategic plan, strategic partnerships, List it:
- 2) How did you plan your strategies for provision of services and what data to collect, also projections on the NPI for targeted results. How do you base your projections? (Staff capacity, funding capacity...)
- 3) Provision of services
- 4) Report progress
- 5) Evaluate what you collected: How did you do with targets, if you didn't do so well why? Were in in the 80%-120% of targeting range? Changes in funding? Adjustments going forward in provision of service from these results? (Change of hrs of operation, increase locations, decrease locations, etc.)



The ROMA Cycle graphic was developed by the National Peer-to-Peer (NPP) ROMA Training Project, based on guidance regarding Core Activities for States and CSDE's Eligible Entities provided by OIG's Information Memo 49. From *Eligible for Results* © 2009, J. Jakopic and D. M. Cooney, Community Action Association of P.A., Curriculum developed with funding from the US Department of Health and Human Services - Office of Community. Use is permitted with this footer. All other rights reserved.

By completing these questions you are ensuring that all programs are implementing management processes- aka ROMA. ☺